College of Science and Engineering

College Learning and Teaching Committee
Meeting to be held on Tuesday 29th March at 2.00 pm
in the Hodgson Room, Weir Building

AGENDA

1. **APOLOGIES**

2. **MINUTES OF PREVIOUS MEETING**
   
   To approve: Minutes of the meeting of 15th February (Paper A)

2.1 **MATTERS ARISING**
   - models for PGT dissertation supervision

3. **CONVENOR’S REPORT:**
   
   To receive: Report from the Convenor of arising issues.

4. **REVISED COLLEGE LEARNING & TEACHING STRATEGY**
   
   To approve: College Learning and Teaching Strategy (Paper B)
   
   For discussion: College Learning and Teaching Strategy: A Guide to Students (Paper C)

5. **INNOVATIVE LEARNING WEEK**
   
   To note:
   School of Geoscience plan (Paper D1)
   School of Informatics Plan (Paper D2)
   School of Chemistry Plan (Paper D3)
   School of Physics Plan (Paper D4 – to follow)
   School of Biological Sciences Plan (Paper D5)

6. **EXTENDED PROSE EXAMINATIONS AND WORD PROCESSING**
   
   To discuss: Paper from Assessment Futures Task Group (Paper E)

7. **COMMUNICATION OF LEARNING & TEACHING ISSUES**
   
   To discuss: Communication methods and routes from College to School Teaching Committees and QA Officers

8. **ASSESSMENT REGULATORY MATTERS**
   
   To Report: Regulatory matters arising from the Assessment Regulation Task Group/CSPC (Paper F1)
To Approve: A proposal for a revision of current maximum number of resits for non-honours courses. (Paper F2)

To discuss: A College view on resits for postgraduate courses (Paper F3)

9. REPORTS FROM SENATE COMMITTEES
   i) Oral report on CSPC held on 24th February 2011
   ii) Oral report on Senatus LTC held on 23rd March 2011

10. ANY OTHER BUSINESS

11. DATE OF NEXT MEETING

   10th May, Old Faculty Building