AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING

   To approve: Minutes of the meeting of 17th February 2015 (Paper A)

2.1 MATTERS ARISING

   - Examination Timetable: Deferred to May

3. CONVENOR’S REPORT

   To receive: Report from the Convenor of arising issues.

4. COLLEGE STUDY ABROAD PROGRESSION BOARD

   To consider: Draft proposals for the Terms of References and membership of College Study Abroad Progression Board.
   (i) Proposed Terms of Reference (Paper B1)
   (ii) Draft membership (Paper B2)

5. Communication of Progression Decisions

   To consider:
   (i) Guidance of the development of School Webpages (Paper C1)
   (ii) A list of current webpages on award decisions for review and update (Paper C2)

6. COLLEGE POLICY ON CALCULATORS

   To consider: An update to the College policy on approved calculators, expanding the range of approved calculators to include some more modern versions, informed by practice at other institutions; and to update the wording.

   (i) Background information on the policy at some other institutions (Paper D1)
   (ii) A draft updated College policy - with tracked changes (Paper D2)
   (iii) A draft update College policy - with changes incorporated (Paper D3)

7. UGT Degree Classification Analysis Report

   To discuss: UG Degree classification analysis report.
   All of CSE School data falls within their peer ranges but total percentages of classification awarded vary across the Schools in the College. (Paper E)
8. **Innovative Learning Week**

   **To receive**: Verbal Reports from Schools on activities held during Innovative Learning Week and student participation

9. **Special Circumstances and medical certificates**

   **To receive**: Verbal report from D Williams on recent information on the advice given to GP practices of issuing of medical certificates by Lothian Local Medical Committee.

10. **Reports from Senate Committees / Working Groups**

11. **Any other business**

12. **Date of next meeting**

   Programme approval 1\textsuperscript{st} April 2015
   CL&TC 19\textsuperscript{th} May 2015