1. **APOLOGIES**

2. **MINUTES OF PREVIOUS MEETING**

   To approve: Minutes of the meeting of 27\textsuperscript{th} May 2008 (Paper A)

2.1 **Matters Arising**

3. **NATIONAL STUDENTS SURVEY**

   To receive a brief update of the current situation and what is planned (Paper B)

4. **LEARNING & TEACHING STRATEGY**

   To receive:
   - a brief oral report from DoTs on what is planned for their school regarding learning & teaching activities
   - update on clickers/resources (Convenor)

5. **SCHOLARSHIPS REVIEW**

   To consider: updated procedures for Science & Engineering Vacation Scholarships and the approval of the remit of the sub-committee. (Paper C)

6. **UPDATED ACADEMIC AFFAIRS WEB PAGES**

   To note:
   - PG Directors Guidance
   - Updated DoS Guidance and Training

7. **CONVENOR’S REPORT:**

   To receive: An oral report from the Convenor of arising issues.

8. **EUCLID ASSESSMENT PAPER**

   To Receive an update on progress (Paper D)
9. **NEW /REVISED COURSES**

   **To note:** Summary of new /revised courses approved over the summer *(Paper E)*

   **To Consider:**
   i) New programmes to be approved/revised programmes *(Papers F1-F4 to follow)*
   - BEng/MEng in Engineering for Sustainable Energy
   - MSc Bioelectronics
   - MSc Digital Communications and Signal Processing (joint with BUAA)
   - Amendment to the MSc Electronics : Analogue System Design

   ii) Proposal for closure of programme *(Paper G)*

10. **CONcessions**

    **To note:** Summary of concessions approved over the summer *(Paper H)*

11. **APPEALS**

    **To Note:** Summary of appeals considered for the College *(Paper I)*

12. **ANY OTHER COMPETENT BUSINESS**

13. **DATE OF NEXT MEETING**

    Tuesday 18th November at 2.00 p.m. in the Hodgson Room, Weir Building