AGENDA

1.00 p.m. Presentation

A presentation will be received from Nichola Kett, Head of Enhancement Team and Sara Welham, Academic Services regarding updates to the PCIM Project and changes to the remits of Boards of Studies. A sandwich lunch will be provided. Members of the Committee may invite one relevant member of staff from their School to attend this presentation if appropriate.

2.00 p.m. Committee Meeting

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING

   To approve: Minutes of the meeting of 20th May 2014 (Paper A)

2.1 MATTERS ARISING

2.1.1 Devolution of concessions for Tier 4 Students

   To receive: oral report from the Senior Academic Administrator

3. CONVENOR’S REPORT

   To receive: Report from the Convenor of arising issues.

4. NSS/PTES

   To discuss: School procedures for consideration of NSS and PTES results and the development of action plans

   (Note: the School is required to include a commentary on the outcome of the NSS and PTES in their School QA Report)

5. PROGRESSION BOARDS AND COMMUNICATIONS UPDATE

5.1 Assessment and Progression – Communications and Support System

   To note:
   - Schools to review and update (if required) their webpages informing students when to expect their MSc results online and what support is available. (When students get their results online, they are given a link to the School web page).
   - The University Working Group will begin to look at communication of progression decisions, with an expanded membership to include School representatives (such as those involved in the discussions on final awards). For the College, this Group will need to work closely with the UG (Non-Honours) Progression Board Working Group.

5.2 Study Abroad Progression Committee
To receive: an oral report from the Convenor on the arrangements for devolution of the operation of the Committee to the College.

6. **Zero Credit Courses**

   To consider: A paper on zero-credit courses (Papers B1-3 CLOSED)

7. **PG Diploma/PG Cert in Offshore Renewable Energy**

   To consider: New programmes of PGDip and PGCert in Offshore Renewable Energy as exit awards for the existing collaborative programme of EngD in Offshore Renewable Energy (Paper C – to follow)

8. **TPRs – Chemistry / Earth Sciences**

   To receive: Oral report from Chemistry representative on - Chemistry TPR (Paper D1)
   - Chemistry TPR School Response (Paper D2)

   To receive: Oral report from GeoSciences representative on - Earth Sciences TPR Year on Report (Paper D3)

9. **Reports from Senate Committees / Working Groups**

9.1 **Curriculum and Student Progression Committee**

   To receive: an oral report from Graeme Reid/David Williams on the CSPC meeting on 18th September

9.2 **Senate Learning and Teaching Committee (SL&TC)**

   To receive: An oral report from Graeme Reid on the SL&TC meeting on 24th September

9.3 **Academic Working Groups**

   To receive
   a) A list of Academic Working Groups and Membership 2014/15 (Paper E)
   b) Verbal updates from members of any issues arising from the Working Groups

10. **Matters for Information**

10.1 **Non-credit bearing online course approval**

   [http://www.docs.sasq.ed.ac.uk/AcademicServices/Policies/OnlineNon-CreditBearingCourses_Approval.pdf](http://www.docs.sasq.ed.ac.uk/AcademicServices/Policies/OnlineNon-CreditBearingCourses_Approval.pdf)

   - Note policy for approval at Board of Studies and University level

11. **Any Other Business**

12. **Date of Next Meeting**