# College of Science and Engineering

Meeting of the College Learning and Teaching Committee
to be held from 2pm on Tuesday 23rd May 2017
in the Hodgson Room, Weir Building

## AGENDA

1. **WELCOME AND APOLOGIES**

2. **MINUTES OF THE PREVIOUS MEETING**
   - ENCLOSED

3. **MATTERS ARISING (and not elsewhere on the agenda)**
   - 3.1 Proposal for an amendment to the Assessment Regulations for the Award of Postgraduate Merit and Postgraduate Distinction (item 5.3 CLTC 16-17 2)
     - VERBAL UPDATE

4. **CONVENER’S COMMUNICATIONS**
   - 4.1 PTAS Grants
     - VERBAL UPDATE
   - 4.2 Widening Participation consultation
     - VERBAL UPDATE

5. **FOR DISCUSSION**
   - 5.1 Curriculum Approval Board proposal
   - 5.2 Access to study resources:
     - Outcomes of ‘Student Access to Study Resources’ workshop
     - Competition and Markets Authority (CMA) requirements
     - (Niall Bradley, Deputy Director, Communication and Marketing)
   - 5.3 Service Excellence: Student Administration and Support
     - *Special Circumstances, Extensions and Concessions Project*
     - (Stephen Warrington, Project Sponsor)
     - *Study Away Project*
     - (Alan Brown, Project Sponsor)
     - VERBAL UPDATE

6. **TO RECEIVE**
   - 6.1 Careers and employability within CSE – developing a joined up approach
     - (Helen Stringer, Deputy Director, Careers Service)
     - CLTC 16/17 7 C
   - 6.2 Presentation on Project Marking Tool
     - (Dr Ross Galloway, School of Physics & Astronomy)
     - PRESENTATION

7. **STANDING ITEMS**
   - 7.1 Report from the Dean of Internationalisation
     - TO FOLLOW
   - 7.2 Report from Senate Learning and Teaching Committee
     - VERBAL UPDATE
   - 7.3 Report from Senate Curriculum and Student Progression Committee
     - VERBAL UPDATE
   - 7.4 Report from Senate and College Quality Assurance Committees
     - VERBAL UPDATE
   - 7.5 Report from Dean of Students
     - VERBAL UPDATE

8. **Any Other Business**

9. **Date of Next Meeting**
   - Dates and venues for 2017/2018 to be confirmed